



Mutual Benefit Therapy Program (MBTP) Client Consent Form & Contract

PROGRAM

Monash University Master of Counselling (MOC) students provide counselling services for the aMindset (AM) MBTP program. The student counsellor (SC) is under the direction of a clinical supervisor allocated by AM. When the SC completes their studies and leaves the MBTP program, AM will organise a suitable student referral in consultation with the client. If the client and graduate student wish to continue working together, the client *may* be referred by AM.

AM will give the client the student details that the client can look at the student's profile. Allocating the SC to the client will go ahead when the client confirms they wish to start therapy. The SC will contact the client within three days to arrange an appointment, and all future arrangements will be organised directly by the SC and the client. Full information about the program is on the website: <https://amindset.hk/all-services/mbtp/>.

FEES

Amindset will collect all payments. The student will not collect any fee.

1. The charge for all 50-60min sessions; Face to Face, Online or Telephone is HKD300.
 - a. The payment completion must be 48-hours or earlier in advance of the session. Removal from the AM-MBTP program will result if a client fails to make prompt payments.
 - b. There is a 24-hour cancellation policy for every session and frequent cancellations may require review.
2. Please pay via:
 - a. PayMe:
 - i. Phone Number +852 6270 9109
 - b. Website: <https://amindset.hk/make-a-booking/>
 - i. MBTP THERAPY box: Select the option that applies.
3. Direct Bank Transfer
 - a. Bank transfer payments and please forward the bank slip by email with the relevant date and session detail: office@amindset.hk. 'AMINDSET' – Bank of China Account: 012-875-20138758

CONFIDENTIALITY

All counselling interactions, including the content of your sessions, progress and records are confidential **except in the following circumstances:**

1. If necessary, the therapist may consult with other counselling staff to provide the best possible care. If required, the therapist will inform you.
2. If there is evidence of the clear and imminent danger of harm to self and others, the therapist is required to report this information to the authorities responsible for ensuring safety.
3. If it is suspected, there has been physical or sexual abuse or neglect of any person under 18 years of age; the therapist will report this information to child protection services.
4. A court order, issued by a judge, may require the therapist to release information in records and need a therapist to testify in a court hearing.

Skype & Online Sessions

The therapist will take precautions to ensure confidentiality, but it is impossible to guarantee that internet communication will be 100% secure.

ABUSIVE BEHAVIOUR

We operate a zero-tolerance policy towards abuse from clients and guardians. Abuse comes in many forms including verbal, physical, racial and sexual. You are contracting here to maintain a respectful and professional relationship with your therapist.

ACCESS

You may access the material in your file upon request. This access will comply with national privacy legislation. You may request in writing for the therapist to release specific information about your C&P sessions to person(s) you designate.

I have read and understood this *MBTP Client Consent Form & Contract*. I agree to these conditions for the AMindset SC's counselling service within the Hong Kong Monash University Master of Counselling program.

I AGREE:		
_____	_____	___/___/___
Print Name	Signature	Date: (DD/MM/YY)

HK ID Number: _____